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November 2, 2010

Mark Porter
1101 Morgan Lefay Lane
Lewisville, TX 75056

Mr. Porter:

I enjoyed visiting your Technologies to Advance Your Business class in Robertsdale. This letter will notify you of any regulatory concerns identified during the audit and make instructional suggestions if needed.

Regulatory Concerns

I did not identify any regulatory concerns. Thank you for managing your class well and effectively teaching the approved content.

Instruction

You did an outstanding job with instruction. You have a dynamic and engaging teaching style that kept your students' attention. You presented the material clearly and demonstrated useful technology skills effectively. You were patient with students' questions, and your humor was refreshing. Having students to create an action item list with deadlines to implement their plans was an excellent way to encourage the students to use the skills you taught. You also did a good job reviewing content, which is especially helpful in a class of this length.

Your instruction is appreciated, and I have no suggestions for improvement. Thank you for teaching valuable skills that can improve the services of Alabama licensees. I wish you continued success. Please feel free to contact me with any questions or concerns.

Sincerely,



Julie Norris
Education Specialist

Cc: Martha Taylor
Enclosure